



**WARRANDYTE RIVERSIDE MARKET COMMITTEE
SPONSORSHIP AND GRANT APPLICATION FORM**

WHO IS APPLYING

(Please use the legal name of the Organisation making the application)

Name:

Contact Address:
..... Postcode:.....

Contact Person: Position:.....

Email:

Telephone: Mobile:.....

ABN: *(if applicable)*

AMOUNT OF FUNDS BEING REQUESTED \$.....

HOW WILL THE FUNDS BE USED *(Please provide a short summary of how the funds will be used. You can add a separate page to this application for this section or add any supporting documents that you believe will assist the Committee in making a decision)*

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It will be an important condition of any successful applicant to assist the Warrandtye Riverside Market Committee or any of the five organisations represented on the Committee with volunteer personnel. One such occasion could be the actual Market which is held on the first Saturday of each month except for January, with two Markets in December on the first and third Saturday in December. The volunteer roster is managed by Committee with the names of the Volunteers being required the Wednesday prior to each Market.

Is this condition acceptable to the Applicant? Yes No

How many Volunteers could you provide on any occasion?

If unable to provide please give a short explanation:

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If your Application is successful will you be required to acknowledge the Warrandtye Riverside Market in all marketing/advertising/promotion. How will this be done? *(Logo will be provided)*

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If successful your Organisation will be required to enter into a Memorandum of Understanding (MOU) with the Warrandyte Riverside Market Committee. The MOU will state the amount of the sponsorship/grant, its purpose and the benefits that the Market will receive in return.

Is this agreeable?

Yes No

On gaining approval the Organisation will be required to Invoice the Warrandyte Riverside Market Committee for the agreed amount.

Is this agreeable?

Yes No

At the conclusion of sponsorship/grant period the Organisation to provide a brief report to the Warrandyte Riverside Market Committee on the success or otherwise of the sponsorship/grant and a summary of what the Market received.

Is this agreeable?

Yes No

For Office use only:

Received:.....

Outcome:.....

Amount:.....

MOU signed:.....

Funds dispersed:.....

Report Received:.....